

# BREAK-THROUGH PROJECT MANAGEMENT

## Building Your Personal Competencies

### COURSE OVERVIEW

#### About this course

- Project management is becoming increasingly strategic for organizations. This course focuses on a project manager's personal competencies. Personal competencies in conjunction with a strong knowledge of project management skills will enable them to achieve break-through performance. This is a two-day course that includes lectures, slide presentations, hands-on exercises, and skills mastery tests.

#### Who should attend

- Project Managers who want to improve their personal competencies and project management effectiveness. This course will give them the soft skills needed to go beyond the PMP® certification to true project management success.
  - PMPs
  - Project Managers considering a PMP certification
  - PMO Managers
  - Professional services managers
  - Senior Business Analysts

#### Summary of Course Objectives

- Upon completion of this course students will:
  - Understand the importance of continuously building personal competencies
  - Be able to build project relationships based on trust
  - Comprehend the key components of trust: credibility, reliability, intimacy and low self-orientation
  - Master critical advisory skills
  - Comprehend the importance of consultative leadership
  - Be able to use a five step process for executing consultative leadership
  - Master critical methods for improved listening techniques
  - Comprehend methods for personal competency self assessment
  - Master techniques for building trust on their current assignments

#### Course Modules

1. What is competency, why is it important?
2. Personal competencies and the Project Advisor Pyramid
3. Relationship Management: It's all based on trust
4. Consultative Leadership and the Importance of Advising
5. The Consultative Leadership Process
6. Courage
7. Developing Your Plan and Measuring Personal Competencies

